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NOTICE OF PATIENT INFORMATION PRACTICES

THIS INFORMATION DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED OR DISCLOSED, AND HOW YOU CAN GET ACCESS TO INFORMATION. PLEASE REVIEW IT CAREFULLY.

LEGAL DUTY

Lodi Physical Therapy and the PUMP Institute are required by law to protect the privacy of your personal information, provide this notice of our information practices, and follow the information practices that are described herein.

USES AND DISCLOSURES OF HEALTH INFORMATION

Lodi Physical Therapy and the PUMP Institute will use your personal health information primarily for treatment, obtaining payment for treatment, conducting internal administrative activities, and evaluating the quality of care that we provide. For example, Lodi Physical Therapy may use your personal health information to contact you to provide appointment reminders, information about treatment alternatives, or other health related benefits that could be of interest to you.

Lodi Physical Therapy and the PUMP Institute may also use or disclose your personal information without prior authorization for public health purposes, and for emergencies. We also provide information when required by law.

In any situation, Lodi Physical Therapy and the PUMP Institute's policy is to obtain written authorization before disclosing your personal health information. If you provide us with a written authorization to release information for any reason, you may later revoke that authorization to stop future disclosures at any time.

Lodi Physical Therapy and the PUMP Institute may change its policy at any time. When changes are made, a new Notice of Information Practices will be posted in the waiting room, patient exam areas, and will be provided to you on your next visit. You may also request an updated copy of our Notice of Information Practices at any time.

PATIENT'S INDIVIDUAL RIGHTS

You have the right to review or obtain a copy of your personal health information at any time. You have the right to request that we correct any inaccurate or incomplete information in your records. You also have the right to request a list of instances where we have disclosed your personal health information in your records. You also have the right to request a list of instances where we have disclosed your personal information for reasons other than treatment, payment, or other related administrative purposes.

You may also request in writing that we do not use or disclose your personal health information for treatment, payment and administrative purposes, except when specifically authorized by you, when required by law, or in emergency circumstances. Lodi Physical Therapy and the PUMP Institute will consider all such requests on a case by case basis, but the practice is not legally required to accept them.

CONCERNS AND COMPLAINTS

If you are concerned that Lodi Physical Therapy or the PUMP Institute may have violated your privacy rights, or if you disagree with any decisions we have made regarding access or disclosure of your personal health information, please contact our practice manager at the address below.

For further information on Lodi Physical Therapy and the PUMP Institute's health information practices, or if you have a complaint, please contact the following person:

Wendy Beltran
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